



# Evidence to Action 2022

26th – 30th September, 2022 | Kampala, Uganda

“Adapting Innovative Evaluation Practices for Evidence-Based Decision Making During and Beyond Covid-19 Pandemic”

## INFORMATION PACK FOR PARTICIPANTS

### A. PARTICIPATION / REGISTRATION:

#### **Pre-Conference Trainings/Hosting Side Events (by Institutions):**

**Dates: 26<sup>th</sup> – 27<sup>th</sup> September, 2022**

Students (undergraduate) - \$20 per day

Regional Delegates - \$30 per day

International Delegates & Corporate Sponsorship - \$60 per day

Virtual Participation - \$20 per day

#### **Main Conference Registration Fees:**

**Dates: 28<sup>th</sup> – 30<sup>th</sup> September, 2022**

Students (undergraduate) - \$20

Regional Delegates - USD\$50

Early Bird for Regional Delegates (Registering before August 31<sup>st</sup> 2022) – USD\$40

International Delegates - USD\$100

Early Bird for International Delegates (Registering before August 31<sup>st</sup> 2022) - USD\$75

#### **Hybrid Conference Session:**

Participants who are unable to attend physically are able to join the conference virtually:

Virtual Participation - USD\$30

#### **Exhibition:**

Exhibition Fee - \$200

E2A has created a platform to demonstrate skills, ideas and a public display of posters, items of interest at the conference grounds to an international audience.

#### **Link for Registration and Online Payments:**

<https://e2a.iced-eval.org/>

### B. KEY DETAILS ABOUT UGANDA

#### **About Uganda:**

Uganda is the pearl of Africa and is privileged to have the source of the Nile which is the longest river in Africa and the second longest in the World. In addition to that the Equator passes through Uganda and the country has a beautiful climate with very friendly people. Uganda has a diversity of fresh food and fruits with diverse culture.

Uganda has a diverse landscape that encompasses the snow-capped Rwenzori Mountains and immense Lake Victoria. Its abundant wildlife includes chimpanzees as well as rare birds. Remote Bwindi Impenetrable National Park is a renowned mountain gorilla sanctuary. The Queen Elizabeth National Park is the most popular savanna park in Uganda and the best place to see lions including the Tree Climbing lions. Murchison Falls National Park in the northwest is known for its 43m-tall waterfall and wildlife such as hippos. Guests can purpose to visit the source of the River Nile which is located in Jinja.



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Kampala is Uganda's national and commercial capital bordering Lake Victoria, Africa's largest lake. The Uganda Museum explores the country's tribal heritage through an extensive collection of art facts. On nearby Mengo Hill is Lubiri Palace, the former seat of the Buganda Kingdom. Kampala city hosts the Kasubi tombs which is the site of the burial grounds for four kabakas (kings) and other members of the Baganda royal family. The Basilica of the Uganda Martyrs, Namugongo is a Roman Catholic minor basilica dedicated to the Ugandan Martyrs is also located in Kampala.

There are several beautiful luxurious hotels along the shores of Lake Victoria that guests can go and unwind after the conference. In addition to that there are several beautiful islands on Lake Victoria that we encourage our guests to explore. These are just a few sites and you can receive more information at the information desk.

### Evidence to Action Conference Venue:

The Evidence to Action conference will be hosted at the **Makerere University Main Auditorium Yusuf Lule CFT 2 Building** which is located inside the University premises. Makerere University, Kampala is Uganda's largest and oldest institution of higher learning, first established as a technical school in 1922. It became an independent national university in 1970 and is celebrating 100 years of existence this year.

### Shopping and Restaurants

Makerere University is located at the Kampala Central Business District and close to main shopping centers like Acacia Mall, Garden city Mall, Oasis mall, Kingdom Kampala mall which host several restaurants where you can mainly get continental food. There are several restaurants within the University premises where guests can dine and enjoy local delicacies. In addition to that you can also have your meals at the restaurant of the hotel that you are accommodated. Finally, Kampala has an active and lively night life which our guests can enjoy but with caution as indicated in the security brief.

### Transportation:

Kampala city has various means of transport at easy reach this include.

1. **Regular taxis:** where you manually negotiate the price with the driver depending on your destination.
2. **Uber/Bolt taxis:** These you can be requested using an app on your phone and price is normally indicated depending on your destination. We highly encourage our guests to use this option as it's the safest (in case of anything the driver could easily be traced, and prices are predetermined based on destination).
3. **Boda-bodas:** These are motorcycles which are readily available however we strongly discourage our guests from using them as the riders are not keen on observing minimum traffic rules and are therefore prone to accidents and are sometimes used by gangs. If you may wish to have a safe motorcycle ride, we highly encourage you to download a Safe Boda or Uber (select – 'boda' option) App on your smart phone and order for a ride using that app.



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4. Either uber or regular taxis can be used for airport pick up and drop off however you can also arrange with the hotel to pick and drop you off at the airport or to and from the conference venue.

#### **VISA Requirements:**

Please check the link below to see if you require a VISA to enter Uganda.

[Uganda Passport Visa Free Countries List 2022 \(visaindex.com\)](https://www.visaindex.com/uganda-passport-visa-free-countries-list-2022)

In case you require a VISA to enter Uganda, we encourage you to process it early in advance to avoid any inconveniences. If it is allowed for your country to get VISAs upon arrivals ensure that you have all the supporting documents required in order to have a seamless process.

#### **Letter of Introduction for VISA Application**

Should you require a letter of introduction to support your VISA application process, kindly send an email to: [info@iced-eval.org](mailto:info@iced-eval.org) with your details; full name, designation, organization, country of departure and passport bio-details to enable us prepare the letter for you.

#### **Covid-19:**

Please ensure that you are fully vaccinated for Covid-19 and you carry along your vaccination card. In case you are partially or not vaccinated at all, please ensure that you have a negative PCR test within the last 72 hours from the arrival time. We strongly encourage our guests to acquire full vaccination to minimize any potential inconveniences and please carry along some face masks as you might need them to enter some public spaces.

#### **Yellow Fever:**

Please ensure that you are vaccinated against yellow fever and you possess a valid yellow fever card. Carry along this card with you among the travel documents as proof of your vaccination absence of which you will be vaccinated before leaving the airport main building at a cost.

#### **Forex:**

There are several money changing facilities in Kampala city including the black market however we strongly encourage our guests to use the forex bureaus at the hotel that they are accommodated or those located in the major shopping malls already mentioned above for security purposes and to avoid being conned.

#### **Weather Advisory**

September will be a rainy season in Kampala, we therefore encourage our guests to carry some warm clothing and, an umbrella. You are advised against making calls when it's raining, do not walk in rain, listen in to additional advisory on travel during the season.

#### **Medical Services:**

In case of any medical emergency, there are several medical facilities in Kampala which include but not limited to; Mulago hospital, Nakasero hospital, Medi-pal hospital and the



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medical hub. In case you would like to replenish your medication; you can access drug shops or pharmacies in any of the shopping malls earlier mentioned. We strongly encourage our guest to take travel medical insurance.

**The common medical emergency lines include:**

1. Mulago National Referral Hospital – Telephone: +256 41 4541250
2. Nakasero Hospital – Telephone: +256 3933224681
3. International Hospital Kampala (IHK)–Telephone: +256 772 200 400 or+256 712 400 200.
4. CORSU Hospital – Telephone: +256 761 002 104
5. Nsambya Hospital – Telephone: +256 414 266 998
6. Mengo Hospital – Telephone +256 771 370 263
7. Makerere University Medical Centre - Telephone: +256 +256414-541577

**Safety and Security:**

Kampala is generally safe although there are some petty thieves. Kindly watch your purse and try not to move with huge amounts of cash; avoid moving at night and alone; do not meet someone that you have chatted with on social media in a place that is private – suggest on meeting in your hotel; we encourage our guests to be cautious and keep an eye on your personal belongings especially of your electronics during the conference and while walking on the streets; always move with a photocopy of your passport and visa and NOT the original copies; Do not walk in Rain. Should you be under attack or sense any danger, please call the protocol committee (telephone) or the Police Toll free lines on 999 or 112.

**Languages Spoken:**

Uganda is an English-speaking country and therefore you will be able to easily communicate with the locals however should you need an interpreter, we can arrange one for you.

**Accommodation:**

You are encouraged to secure accommodation in any of the hotels below; The university guest house in inside the University premises while the rest of the hotels are outside the campus though within the enviros. Note that rates of accommodation are already negotiated for our guests, and you are requested to indicate to the contact person that you are an E2A participant. We encourage you to book your rooms early as there is limited space to avoid disappointment. These rates are not inclusive of pick up and drop charges to the conference venue please refer to the transport section on how you can arrange your transport.

SN	Hotel Name	Rate per day – Single occupancy (B&B) Standard Room USD \$	Hotel Website	Contact Person



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1	Makerere University Guest House	50	None	Patrick Dhiambo <a href="mailto:quest@projects.mak.ac.ug">quest@projects.mak.ac.ug</a>
2	Arcadia Suites	105	<a href="http://www.arcadiakampala.com">www.arcadiakampala.com</a>	<a href="mailto:arcadiakampala@yahoo.com">arcadiakampala@yahoo.com</a>
3	Fare way Hotel	110	<a href="http://www.fairwayhotel.co.ug">www.fairwayhotel.co.ug</a>	Penelope Akampurira <a href="mailto:booking@fairwayhotel.co.ug">booking@fairwayhotel.co.ug</a>
4	Golf course hotel	110	<a href="http://www.golfcoursehotel.com">www.golfcoursehotel.com</a>	Dorcas Odhiambo <a href="mailto:dorcas@golfcoursehotel.com">dorcas@golfcoursehotel.com</a>
5	Speke Apartments - Kitante	130	<a href="http://www.spekeapartment.com/kitante">www.spekeapartment.com/kitante</a>	<a href="mailto:reservations.kitante@spekeapartments.com">reservations.kitante@spekeapartments.com</a>
6	Hilton Garden Inn	132	<a href="https://www.hilton.com/en/hotels/klakrgi-hilton-garden-inn-kampala/?SEO_id=BING-EMEA-GI-KLAKRGI">https://www.hilton.com/en/hotels/klakrgi-hilton-garden-inn-kampala/?SEO_id=BING-EMEA-GI-KLAKRGI</a>	Racheal Kibalama <a href="mailto:rachael.kibalama@hilton.com">rachael.kibalama@hilton.com</a>
7	Golden Tulip Canaan - Kampala	150	<a href="http://www.goldentulipcanaankampala.com">www.goldentulipcanaankampala.com</a>	<a href="mailto:sales@goldentulipcanaankampala.com">sales@goldentulipcanaankampala.com</a> <b>Booking Code: EAC092022</b>

### Places of Worship:

Uganda has diverse religious institutions. It is the home of the Uganda Martyrs and other totemistic traditions. The University has main prayer and worship centres for moslems, roman Catholics and, Anglican protestants. The Orthodox may visit the Namungoona Church. The El Quadafi Mosque in Old Kampala – overlooking the city, the Kibuli Mosque, Namugongo and Munyonyo Martyrs Shrines and Rubaga Cathedral (for Catholics).

### Gender, Disability Inclusion and Support:

Uganda embraces disability and gender inclusion. There are trained mobility and orientation experts, sign language and aids to support delegates with disabilities. Please consult protocol in order to arrange such support when needed.

### General Enquiries:

For general enquiries and assistance on the Conference, please email: [info@iced-eval.org](mailto:info@iced-eval.org) or call +256705506215.